

March 23, 2020

Dear Parent

We will remain grateful for your patience and support as we combat this unprecedented crisis due to the outbreak of COVID 19.

As a precautionary measure, we decided for the commencement of early summer vacation, which turns out to be a wise decision, but it also means the children will be staying home for a longer time this year.

Though we cannot have children on campus, the School has planned to be in touch with the students from a distance through the Online Teaching-learning facility. To yield the unplanned vacation to fruitful learning outcomes for our students and help them engage constructively.

The school is in the process of dispatching the textbooks for the coming session to your postal address registered with us. The teachers are busy preparing alternate ways to get in touch with their students. I am glad to inform you that the teachers are all set to soon connect with the students.

The teachers will connect to your child through the Microsoft Teams app. You are requested to download the 'Microsoft Teams' on laptop, tab or the mobile phone.

The Microsoft Teams **login ids of students** have been created by the school. It comprises the **first name last name adm.no @vdjs.edu.in**. For example, [bhagwanti2775@vdjs.edu.in](mailto:bhagwanti2775@vdjs.edu.in)

The default password is **vdjs@2020**.

The students will be added to their class group by their respective subject teachers. The schedule of classes will be shared for the smooth flow of the online teaching-learning process.

This teaching-learning process will take place in the form of virtual classes/ educational videos/ reading material/ assignments/ quiz, etc. **The date for the commencement of the classes are: For classes X & XII – 27 March 2020, and classes IV- IX & XI – 10 April 2020. The students of classes IV & V will receive weekly worksheets in each subject.**

The macro plan 2020-21 (syllabus bifurcation) will be uploaded on the School website latest by April 05, 2020, for your ready reference.

We seek your cooperation in facilitating a conducive setting at home for the online teaching-learning process. Also, guide your child to regularly attend virtual classes and follow up with the set assignments.

**For now, the regular school term for the students of Classes X and XII will commence from 1 June 2020 and for Classes IV to IX and XI from 15 June 2020.**

Let us together defeat this pandemic by adhering to the guidelines issued from time to time by the government agencies.

Stay healthy, stay home.

Yours sincerely

Shalini Mehrotra  
Principal